



Policy: Information Privacy

This privacy policy discloses the privacy practices for The Cluster Headache Support Group, Inc. (CHSG). This privacy policy applies solely to information collected by CHSG.

Information Collection, Use, and Sharing

We are the sole owners of the information collected on web sites owned and operated solely by CHSG, through online payment providers, or submitted directly in hard copy to CHSG. We only have access to/collect information that you voluntarily give us via email or other direct contact from you. We will not sell or rent this information to anyone.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request, e.g. to ship an order.

Unless you ask us not to, we may contact you via email in the future to tell you about specials, new products, services, or information, or changes to this privacy policy.

Your Access to and Control Over Information

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the email address or phone number given on our website at <http://CHSG.org>:

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

Security

We take precautions to protect your information. When you submit sensitive information, your information is protected both online and offline.

Wherever we collect sensitive information (such as credit card data), that information is encrypted and transmitted to us in a secure way. You can verify this by looking for a closed lock icon at the bottom of your web browser, or looking for "https" at the beginning of the address of the web page.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to perform a specific job (for example, billing or customer service) are granted access to personally identifiable information. The computers/servers in which we store personally identifiable information are kept in a secure environment.

Updates

Our Privacy Policy may change from time to time and all updates will be posted on our main website at <http://CHSG.org>

If you feel that we are not abiding by this privacy policy, you should contact us immediately via email at the contact address listed on our main website – <http://CHSG.org>.

Approval:

Chill 1-Sep-13

(Executive Approval Signature and Date)

President, CFSE/NG.

Position/Title

Christopher Hannah